



**GY 2024 APPLICATION AND CONTRACT FOR THE
VIRGINIA NON-COMPETITIVE
LITTER PREVENTION AND RECYCLING GRANT**

Grant Period: July 1, 2023 through June 30, 2024

Deadline for application: June 30, 2023

Single Locality or Co-Op: ☐ Single ☐ Co-Op

Primary Agency: _____

Localities Represented: _____

The Locality/Agency is applying for GY 2024 grant funding and agrees to use these grant funds to perform the litter prevention and recycling activities listed below. In order for an agency to qualify, a minimum of two items must be selected:

- ☐ Planning & Organization
- ☐ Recycling
- ☐ Youth Education
- ☐ Cleanups
- ☐ Law Enforcement
- ☐ Public Communication
- ☐ EPS Campaign*

☐ Adopt-A Programs (if more than one, please list):

☐ Other Activities (List):

*Please select "EPS Campaign" if you are interested to receive additional funds for this activity.

The Authorized Official certifies that the information provided in this application is correct and agrees to the terms and conditions contained herein and in the DEQ Guidelines for this grant program. For co-op applications, the Authorized Official certifies that a written agreement between the Coordinating Agency and each participating locality is on file.

Name of Organization: _____

Authorized Official:

Name of Authorized Official: _____ **Title:** _____

Authorized Signature: _____ **Date:** _____

Address: _____

Primary Phone: _____

Email: _____

Program Manager:

Name: _____ **Title:** _____

Address: _____

Primary Phone: _____

Email: _____

Finance:

FIPS: _____

FIN: _____

Name of Organization: _____

Remit To Address: _____

Do you expect to have any unspent grant funds remaining at the end of GY 2024? ☐ Yes ☐ No

Note: As long grant funds are committed by June 30, they can be reported as committed funds (outstanding invoices) on your accounting report as having been spent. Any unspent funds at the end of the previous grant year will be deducted from the new grant amount that is to be awarded in the current grant year.

DEPARTMENT OF ENVIRONMENTAL QUALITY USE ONLY

Signature of DEQ Official: _____ **Date:** _____

**DEQ
USE
ONLY**

AGENCY NUMBER	FUND NUMBER	PROGRAM NUMBER	COST CODE	PROJECT CODE	GRANT YEAR	GRANT AMOUNT
44000	0925	515009	502	900240000	2024	
INVOICE NUMBER			DESCRIPTION			
GRANTS			LITTER PREVENTION AND RECYCLING			

Mail to: Virginia DEQ, Litter and Recycling Grants Program, P.O. Box 1105, Richmond, VA 23218

INSTRUCTIONS

LITTER PREVENTION & RECYCLING NON-COMPETITIVE LITTER GRANT – APPLICATION

APPLICANT LOCALITY STATUS:

1. If applying as a single locality, fill in ONLY your local government name on the “The Primary Agency” line.
2. If applying as a co-op, fill in your agency as “The Primary Agency” and the localities that are represented in addition to your own on the “Localities Represented” line.

LOCALITY’S ACTIVITIES:

The Litter Grant funds are to be used in order to perform the litter and recycling activities listed. In order for a locality or agency to qualify, a minimum of two items must be selected. Check all programs that apply to your locality and if any, list all Adopt-A programs and other activities.

LOCALITY DETAILS AND CONTACT INFORMATION:

1. Enter the name of the organization (Locality or Agency) that is applying for the litter grant.
2. The authorized signatory is the County Administrator, City Manager, Town Manager or Coordinating Agency’s Executive Director. For Coordinating Agencies that are non-governmental, the application shall be signed by the Coordinating Agency’s Executive Director, along with each locality manager’s signature on the Application form itself. Please refer to the DEQ Guidelines for acceptable documentation.
3. Enter the address, phone number, primary and secondary email addresses for the program contact.
4. Enter the locality or agency’s Federal Identification Number (FIN).
5. Enter the locality or agency’s Federal Information Processing Standards (FIPS) number.

GRANT FUNDS REMAINING:

Indicate if the Locality or Agency expects to have any unspent grant funds remaining at the end of the current grant year. Please note that as long as the grant funds are committed by June 30, they can be reported as committed funds (outstanding invoices) on the accounting report as having been spent.

DEQ CONTACT INFORMATION:

Mail the signed completed application to the address below:

USPS:

Department of Environmental Quality
Litter & Recycling Grants Program
P.O. Box 1105
Richmond, VA 23218

UPS/FEDEX:

Department of Environmental Quality
Litter & Recycling Grants Program
1111 East Main Street, Suite 1400
Richmond, VA 23219

For assistance, please contact va-landr@deq.virginia.gov.